

About Copic Medical Foundation

The Copic Medical Foundation (CMF) is a 501(c)(3) organization that is part of the Copic Family of Companies. CMF was created to provide charitable financial support to programs and initiatives that address healthcare issues. Since it was formed in 1991, the Copic Medical Foundation has provided more than \$12 million to improving patient care and medical outcomes. CMF has built a strong legacy over its 30-year history.

CMF works to improve healthcare outcomes through grant funding of:

- ▶ Programs and initiatives that improve patient safety and quality of care through systems changes and improvements;
- ▶ Pilot programs that are designed to reduce medical errors; and
- ▶ Development and implementation of tools to improve care delivery

Evolution of Grant Strategy

1991 - 2008

Strategy: Responsive grantmaking to address access to care and community-based needs.

2009 - 2017

Strategy: Responsive grantmaking to improve the delivery of healthcare.

2018 - present

Strategy: Strategic responsive grantmaking to focus on patient safety and quality improvement initiatives.

Mission

To improve healthcare outcomes.

Values

- *Collaborative*
We prioritize collaboration recognizing that the whole is greater than the sum of its parts.
- *Results-Oriented*
We work with a specific, clear goal in-mind and focus our resources to achieve our intended results.
- *Innovative*
We value ideas and ways of thinking that are new, novel, and original. We prioritize concepts and approaches that renew or alter the way something has been done.
- *Ethical*
Our organization is one that operates with key principles of morality at the forefront of our minds. These principles include: honesty, fairness, equality, dignity, and diversity.

Goal Statement

**Be a catalyst in improving the quality of healthcare delivery
by reducing adverse outcomes and supporting innovation.**

2025 GRANT APPLICATION FORMAT

Criteria

To be considered for funding, organizations must meet the following minimum criteria:

1. Approach or program has demonstrated potential for uptake or replication by the healthcare community
2. Organization is designated as a 501(c)(3) organization or has an identified fiduciary
3. We prioritize projects that exemplify sustainability, feasibility, replicability and scalability.

2025 Focus Area: Fragmentation Across Care Settings

As healthcare delivery grows more complex, with multiple provider settings for care delivery and telehealth, care fragmentation is a top patient safety concern because it can impede communication among a patient's providers and interfere with care coordination.

Breakdowns in care from a fragmented healthcare system can lead to readmissions, missed diagnoses, medication errors, delayed treatment, duplicative testing and procedures, and reduction in quality of care leading to general patient and provider dissatisfaction.

Fragmentation can occur from one provider setting to another, as well as within a healthcare facility from one unit or department to another. Systems-level structures and policies often play a role in reducing or propagating fragmentation and have a role to play in shaping the organizations within the system in how they work together.

Healthcare organizations must collaborate with each other and decide how to transfer information about patients they share. For example, health information technology can help providers share information about their patients. Organizations must devise strategies to "close the loop" and ensure that providers are aware of and address actionable patient information, such as test results.

~Modified from ECRI (www.ecri.org)

Important Dates

Grant submissions are due to the Copic Medical Foundation by January 15, 2025 by 5pm (MT).

Applications can be submitted [online at www.copicfoundation.org](http://www.copicfoundation.org). If you have any questions, please email mhintze@copic.com.

Applicants can expect to hear from Copic Medical Foundation regarding potential support by March 31, 2025.

Requirements

- Grant Application Overview:** Complete, sign, and submit the form on our website.
- Cover Letter:** One page introduction tailored to address how your program/initiative addresses fragmentation across healthcare settings.
- Program/Project Budget:** Use form on our website or your own template. Note: The Foundation is committed to supporting impactful initiatives; however, it is important to note that Capital Support or funding for IT build-outs are not within the scope of our grant provisions. We DO fund projects with associated General Operating expenses, we DO NOT fund requests that are solely General Operating requests.
- Logic Model:** Complete "Copic Medical Foundation Logic Model" as part of submission process.
- Narrative:** Preferred length is not to exceed three pages. Include the following information, as needed, but be sure not to be redundant or duplicative of the Logic Model. The narrative and logic model should be complimentary, not repetitive, and know that CMF will review them in tandem:

1. Purpose of Grant

- a. Brief statement of the issue to be addressed and how it meets our focus area; description of constituency served (include number served); and target population. How will they benefit, and why is there a demonstrated need to address this issue?
- b. Brief statement about what is novel or innovative about the approach
- c. Description of goals and objectives for the purpose of the grant
- d. Description of activities planned to accomplish these goals and methods for implementation

- e. Timetable for implementation (if for a specific program)
- f. Any other organizations with whom you are collaborating
- g. A list of other sources of funding for this project/program
- h. Plans for sustainability, replication and integration of ideas/approach into the broader healthcare landscape

2. Plans for Evaluation

- a. Expected qualitative and quantitative results during the funding period (include sample metrics)
- b. How you will define success and what metrics will you use to measure and evaluate progress towards success
- c. How will the project's results, methods, and lessons learned be used and/or disseminated
- d. What can CMF do to support your work out side of monetary support

F. Attachments: Please include the following:

1. Board of directors
2. Organization information including the following:
 - a. Mission statement, brief statement of organization's goals and/or objectives
 - b. Brief summary of organization's history
3. Description of current programs, activities and accomplishments
4. List of names and qualifications of key staff
5. List of major contributors (and amounts) to organization/program (if applicable)
6. List of volunteer involvement and in-kind contributions
7. A copy of organization's (or fiduciary organization's) IRS determination letter indicating 501(c)(3) exempt status (dated within the last ten years); Please note: the name that appears on the 501(c)(3) MUST MATCH the name that appears on the check if your grant is funded.
8. Anti-discrimination statement adopted by board
9. Current organization budget
10. Most recent fiscal year-end financial statements (audited if available)
11. Annual report (if available)
12. Letter of Organizational Support from Leadership (ex. CEO, CFO, Medical Director, Board Chair) demonstrating potential for future program sustainability. Please include an organizational chart, if available.

Impact Report Deliverables

If funded, your organization will be expected to provide the following deliverables to Copic Medical Foundation.

1. Host an on-site visit with CMF Leadership midway through the grant cycle.
2. An executive summary, six months after the end of your funding cycle.
3. A short video presentation (3-5 minutes) that outlines the Executive Summary findings, due six months after the funding cycle.
4. A short narrative, due six months after the end of your funding cycle including examples where project outcomes/results have been shared at a regional or national level and with your local medical society.
5. A budget report for grant, due six months after the end of your funding cycle.
6. Attendance at CMF's Annual Grantee Summit in Denver, CO (travel expenses to be covered by CMF).

2025 GRANT APPLICATION

Applicant: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Executive Director: _____

Contact Person (if different from Executive Director):

Name: _____ **Title:** _____

Phone: _____ **Email:** _____

Name of program/initiative/project to be funded and brief description of request:

Total organization budget: _____ **Last funding received from CMF (N/A, if never):** _____

Program/Project budget: _____ **Funding timeline:** _____

Amount of request: _____ **Geographic area/population served:** _____

I acknowledge that grant funds may only be used for the purposes stated in this grant application. Any modifications need to be submitted in writing and approved by the Copic Medical Foundation.

Signature, President, Board of Directors

Date

Signature, Executive Director

Date

If above organization is not designated as a 501(c)(3) organization, please fill out the following fiduciary information.

Name of 501(c)(3) organization (acting as fiduciary for grant) as recognized by the IRS, include 501(c)(3):

Address: _____

Signature, President, Board of Directors

Date

PROGRAM/PROJECT BUDGET

Organization Name: _____

Program/ Project Name: _____

Program Costs:

Consultant/Staff?	Scope of work	Hours/Rate	Amount
			\$
			\$
			\$
			\$

Other Project expenses (please describe):	
	\$
	\$
	\$
	\$
	\$

Other costs (please describe):	
	\$
	\$
	\$

Subtotal:	\$
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Indirect costs (not to exceed 10 % of direct program costs):	\$
Fiscal Sponsor Fee (not to exceed 10 % and is capped at \$5,000):	\$

Total Grant Request	\$
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If applicable, please describe any in-kind support:

Grantee Logic Model Instructions and Example

What is a logic model?

The logic model in this grant proposal is the visual representation of the process and resources your organization will use to produce the desired measurable results pertaining to your program. Using a logic model is a way for the CMF to see how your program will work and with what impact, by summarizing complex information into a simple format.

Outcomes:

We think of outcomes as those anticipated and measurable positive changes that occur from status quo as a result of your program or as correlated to your program. You will have the most influence over short and medium outcomes, which represent the first months and years of your program and focus on the individuals you directly impact. Longer term outcomes, which result in changes to systems, policies, and conditions, can be influenced by many factors beyond your program or initiative, but it is your intention and effort that your work may serve as a contributing factor in creating these shifts.

Example: We've created a fun example we hope will demonstrate the primary approach to completing a logic model.



Program: Change the Art World by Introducing New Painting Techniques, a project by Vincent van Gogh					
Inputs	Activities		Outcomes		
What we invest	What we do	Who we reach	Short Term (Changes in Knowledge)	Medium Term (Changes to Behavior)	Long Term (Changes to Condition)
My staff time, ideas, art supplies, sleeplessness, an ear, housing in Paris so I can work among art contemporaries like Émile Bernard and Paul Gauguin.	Create over 2100 high quality, original paintings using techniques never seen before while being part of the avant garde art circles of Paris.	10 other artists and 6 highly regarded art critics in my Parisian circle in the near term.	Other artists and art critics open their awareness to the techniques and style I've introduced; 10 or more pieces are published by art critics about the value (or lack thereof), of my work, exposing thousands of people to the existence of my work.	At least 20 artists exposed to my work will begin incorporating my techniques and elements; My reputation and the value of my paintings will begin to grow in the early 20th century as elements of my painting style come to be incorporated by the Fauves and German Expressionists.	My art will become canonized in art history and have influenced thousands of artists. By 2020, I will be a household name, my works will be among the world's most expensive paintings to have ever sold, art historians will trace the influence of my work, and millions will be exposed to my art in major museums and shift their perspectives of what art can be and what art can risk, even if unpopular in the moment.

Grantee Logic Model Form:

Program:					
Inputs	Activities		Outcomes		
What we invest	What we do	Who we reach	Short Term (Changes in Knowledge)	Medium Term (Changes to Behavior)	Long Term (Changes to Condition)
<div style="border: 1px solid #ccc; border-radius: 15px; padding: 10px; display: inline-block;"> <p>INFORMATION ONLY</p> </div>					