



JOB OVERVIEW

JOB TITLE	Corporate Counsel
DEPARTMENT	Legal
FLSA CLASSIFICATION	Exempt
REPORTS TO	General Counsel

JOB SUMMARY

We are seeking a Corporate Counsel with 3-5 years of post-J.D. experience to join our in-house legal team.

KEY RESPONSIBILITIES

- Provide coverage analyses, including evaluation of policy language, endorsements, exclusions, and jurisdictional considerations.
- Draft, review, and refine insurance policy forms, endorsements, notices, and related product documentation in collaboration with underwriting team.
- Advise internal colleagues, insureds, and outside brokers/agents on coverage positions, rescission/voidance issues, duty to defend/indemnify, additional insured and contractual indemnity matters, and reinsurance/retrocessional considerations as needed.
- Conduct legal research and prepare memoranda, guidance, and training materials on insurance coverage, policy interpretation, and regulatory issues.
- Support state rate/rule/form filings.
- Provide general legal support to other departments and assist with various projects and tasks within the legal team as needed.

REQUIRED QUALIFICATIONS & SKILLS

- J.D. from an accredited law school and admission in good standing in at least one U.S. jurisdiction.
- Minimum 3 years of post-J.D. experience.
- Proficiency with Westlaw (including CoCounsel), SharePoint, and Microsoft Outlook, Word, Excel, and PowerPoint.

DESIRED QUALIFICATIONS & SKILLS

- At least 2 years of experience at a law firm focused on insurance coverage analysis and/or insurance policy drafting and analysis.
- Prior in-house experience within a P&C carrier or MGA/MGU environment, with responsibility for insurance coverage analysis and/or insurance policy drafting and analysis.
- Experience with property lines and casualty lines such as professional liability, commercial property, general liability, excess/umbrella, D&O, E&O, cyber, or specialty lines.
- Familiarity with various P&C policy forms and terms, state-specific variations, and form filing processes.

WORKING CONDITIONS

- Typical Office Environment
- Preference is a hybrid role if the candidate is based in the Denver area. Office located in Denver, Colorado.
- Additional onsite presence may be required for key meetings, trainings, or projects.
- Schedule
 - Full-Time, 40 hours per week, long or unusual hours as needed, sometimes on short notice
 - Business Hours: 8am-5pm

About Copic

Copic's mission is to improve medicine in the communities we serve. We strive to be the premier diversified service organization providing professional liability insurance and other needs of the health care community through advocacy, innovation, and the commitment and dedication of our employees.

We offer competitive wages, a comprehensive and highly sought-after benefits package, and a great work environment with fun, friendly people who truly enjoy their work. Hiring range for this position is \$131,200/annually to \$164,000/annually.

Disclaimer: *This is not meant to be comprehensive. Job duties and/or qualifications are subject to change depending on business need.*